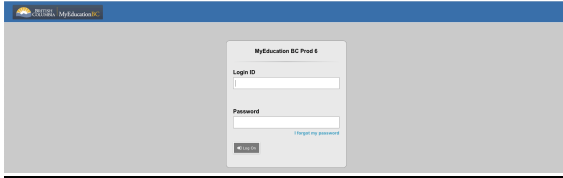



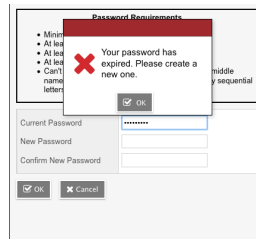
Logging In to Student Portal Accounts on MyEdBC

1. Navigate to the following link. You should end up at the login screen shown below.

<https://www.myeducation.gov.bc.ca/asp/en/logon.do>



- Enter your login ID (your student number)
 - Enter the password provided by your teacher (passwords are CASE SENSITIVE), click  1
2. You should then arrive at this screen. Click OK

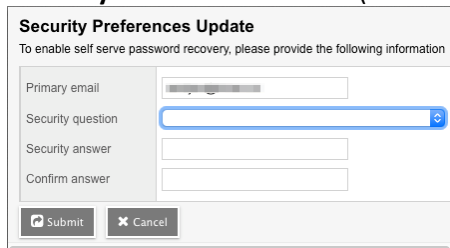


The criteria for a new password are given on the screen

- Minimum 8 characters
- At least one number
- At least one capital and one lower case letter
- At least one 'special' symbol (\$,#,&)
- Can't contain "password" or any personal id

Fill in the fields as required, take your time and *make sure you know your new password*. Click OK

3. You **may** arrive at this screen (otherwise jump to the next step).

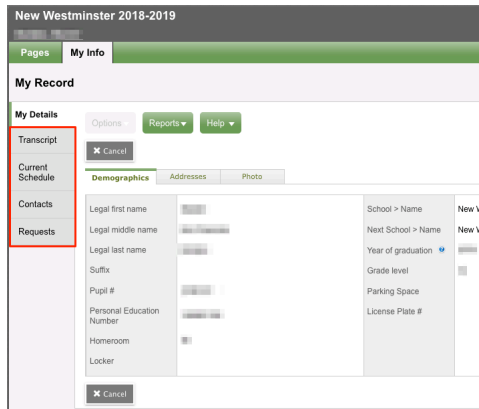


Fill in this screen if it pops up. Please note this information down as it will allow you to retrieve a new, system generated password if the need arises. Click 

4. You will land on a screen that looks like this.

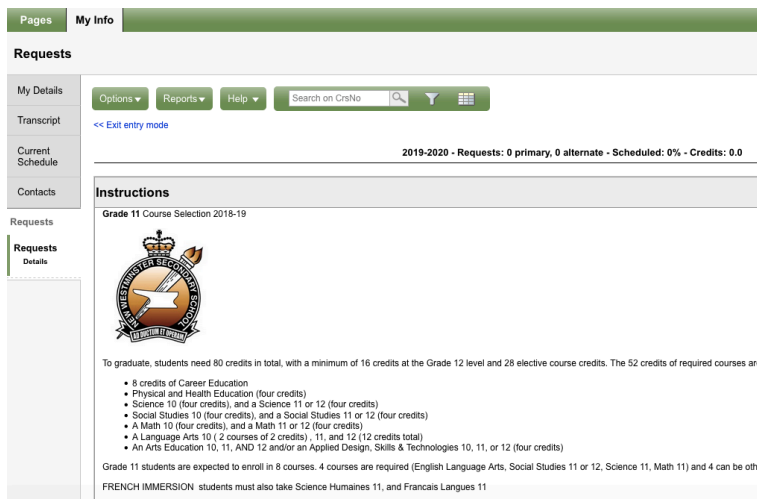


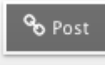
5. Clicking on the **My Info** top tab you'll end up on a screen with these choices on the left side



- You will be on the **My Details** screen, this is your demographic information, please insure that it's correct.
- The **Transcript** side tab will allow you to monitor your transcript information to ensure its accuracy.
- The **Current Schedule** side tab allows you to check which courses you've been scheduled into. This is particularly useful before the start of school, and the start of semester 2.
- The **Contacts** side tab should have the correct demographic information for your parents or guardian(s).
- The **Requests** side tab is where you will make your course requests for the coming school year.

6. Click on the **Requests** side tab, you will get to a screen similar to the one below. Follow the instructions given on the site, scroll down to make your course selections. After you have made your course selection(s) in each area click OK and move to the next area. You can leave a note for your counsellor on the **Requests** front page.



7. When you've made all your selections be sure to click the  button at the bottom of the **Requests** front page and log out of your account.