

Financial Assistance Program

To help New Westminster overcome financial barriers, the Parks and Recreation Department Financial Assistance Program offers eligible residents a 50% fee discount on eligible registered programs and our Active Pass purchases.

Who Can Apply?

The Financial Assistance Program is open to New Westminster residents below the Low Income Cut Off for household income as determined by the Federal Government as exemplified (subject to change):

Household	Annual Gross Income (up to)
1 Person	\$24,949
2 Persons	\$31,061
3 Persons	\$38,185
4 Persons	\$46,362
5 Persons	\$52,583

Application Process

1. Fully complete and submit the application form (see reverse) by:
 - a. Dropping it off to any Parks and Recreation facility
 - b. Scan and email it to inclusion@newwestcity.ca
2. Within 72 business hours of receiving your application form, we will contact you to schedule a brief info session where you will bring required documentation identified below. You will also be provided with important program information. Documentation is only shown to staff and not copied or retained by Parks and Recreation.
3. Required Proof of Residency - applicants must bring proof of residency and household income to the info session. Residency is proven by government issued photo ID AND a utility bill, or equivalent, that states your address and is dated within three months of the application date.
4. Required Proof of Household Income - applicants must bring proof of household income to the info session using one of the options below:

Option A:

Tax Assessment (for each individual who is 19+ living in the household) **AND** Canada Child Benefit Notice (if children are included on the application form)

Option B:

- One referral letter from the list below:
- Ministry of Children & Family Development
 - Ministry of Social Development & Social Innovation
 - Immigrant Services Society
 - SD#40
 - New Westminster Youth Services
 - Fraser Health Authority

OR

Financial documentation is available from the Government of Canada, at www.cra-arc.gc.ca/myaccount/, and you will be required to create an account if you do not currently have one.

5. Failure to bring the required documentation will result in application delays and scheduling a second meeting. Parks and Recreation will do its best to process all applications within 3 working days after the meeting but it may take longer if the application or documentation submitted is incorrect or incomplete and a second eligibility meeting is needed.

What Happens If I am Approved?

If you are approved, you and your family members will be given credits on your Parks and Recreation account. These account credits can be used, in lieu of a monetary payment, for up to 50% of the cost for eligible registered programs or an Active 10 or Active 30 Pass. Credits expire one-year from the approval date and are non-transferable, cannot be accumulated nor do they have a cash value.

Financial Assistance APPLICATION



Financial Assistance Application Form

All information is required and the form must be completely filled out in order to create your client profile, access account details, and confirm client details. **Please print clearly.**

First Name	Last Name	Birth date			Gender		
		Day	Month	Year			
1. Main Contact					<input type="checkbox"/> Male	<input type="checkbox"/> Female	<input type="checkbox"/> Other
2.					<input type="checkbox"/> Male	<input type="checkbox"/> Female	<input type="checkbox"/> Other
3.					<input type="checkbox"/> Male	<input type="checkbox"/> Female	<input type="checkbox"/> Other
4.					<input type="checkbox"/> Male	<input type="checkbox"/> Female	<input type="checkbox"/> Other
5.					<input type="checkbox"/> Male	<input type="checkbox"/> Female	<input type="checkbox"/> Other
6.					<input type="checkbox"/> Male	<input type="checkbox"/> Female	<input type="checkbox"/> Other

Address: _____

City: _____

Postal Code: _____ email: _____

Home Phone: _____

Cell Phone: _____

Family Emergency Contact Name:

Phone: _____

Relationship: _____

Number of family members living in the household = _____

Required Documentation for the Info Session:

I will bring Proof of Residence and household income to the scheduled info session (see reverse for details). Parks and Recreation will not copy or retain financial information.

My signature below confirms that all my information and documentation provided is true, accurate and complete.

Primary Contact Signature: _____

Date of Application Submission: _____

Administration Notes: