

# QMS Newsletter



Volume 4, Issue 13  
Week of May 18, 2020

## Queensborough Middle School

### Important Dates

Week of May 4	<ul style="list-style-type: none"><li>Remote Learning Continues</li></ul>
Week of May 11	<ul style="list-style-type: none"><li>Remote Learning Continues</li><li>QMS Parent Survey sent home to all families this week</li></ul>
May 13	<ul style="list-style-type: none"><li>Library Book requests accepted</li></ul>
May 14	<ul style="list-style-type: none"><li>Library Book Return 10 a.m.-12 p.m.</li></ul>
May 15	<ul style="list-style-type: none"><li>Professional Development Day in Lieu</li></ul>
Week of May 18	<ul style="list-style-type: none"><li>Remote Learning Continues</li></ul>
May 18	<ul style="list-style-type: none"><li>Victoria Day <b>School closed</b></li></ul>
May 19	<ul style="list-style-type: none"><li>Return to In-Class Instruction- Parent Survey <b>3 p.m. deadline</b></li></ul>
May 20	<ul style="list-style-type: none"><li>May Day Event <b>CANCELLED</b></li></ul>
May 21	<ul style="list-style-type: none"><li>First Library Book Pick up</li></ul>
Week of May 25	<ul style="list-style-type: none"><li>Remote Learning Continues</li></ul>
Week of June 1	<ul style="list-style-type: none"><li>Remote Learning Continues</li><li>Partial return to in-class instruction (voluntary)</li></ul>

### Return to In-Class Instruction—Parent Survey:

To assist the school with preparation for our part-time and voluntary return to school on June 1, please complete the survey sent home on Friday by **3 p.m. on Tuesday, May 19** if you have not already done so. The link was shared again by email on the morning of May 19 and has also been posted to the QMS webpage. The results of the survey are needed to calculate appropriate numbers and set a schedule for June 1's partial return to in-class instruction.

**PLEASE RESPOND ASAP!**

### Principal's Message:

The district and school is in the process of preparing for our move to Education Stage 3 for K-12. As part of this next phase in the gradual return to in-class instruction, we are pleased to be welcoming students back to school on a voluntary and part-time basis.

Beginning June 1, students in grade 5 will be invited to attend school for half day sessions throughout the week. Students in grades 6, 7 & 8 will be invited to attend school for two half day sessions. Attendance is voluntary and remote learning will continue in this next phase. Please be assured that the health and safety of our students and staff is our biggest priority and we will be following all health and safety protocols to make sure everyone stays safe.

On Friday, May 15, a link to a parent survey regarding the voluntary, optional return to in-class instruction was emailed to all of our families. We have heard from over 125 of our families. In order for the school to make plans and build a schedule for June 1, we need to hear from **ALL** of our families. We still need to hear from the parents of 193 of our students! **PLEASE** complete the survey as soon as possible! We need to hear from all of our parents and guardians by 3 p.m. today!

Remote learning continues for this week. I hope you have had the opportunity to check on your child(ren)'s remote learning classrooms...so much learning is happening in innovative and creative ways! Our staff and students, with the support of QMS parents, have risen to the challenge of remote learning.



Until next week ... take care and stay safe,  
Lisa Nasato

It is extremely important that we have your current contact information. If your telephone number or email address has changed, please let the school office know by phone (604) 517-6040 or email([queensborough@sd40.bc.ca](mailto:queensborough@sd40.bc.ca)).





## Update: Optional Partial Return to School

The following letter from Superintendent Hachlaf was emailed to all families on May 15:

Dear students, parents and staff,

Last week we reached out to let you know that the province had announced it's BC restart plan, including sharing of news of an upcoming shift in the return to school process.

All week we've been working hard to map out ways to safely and efficiently facilitate that plan - part of that hinging around follow-up information we just received from the government today.

Here's what we now know we're working to achieve:

- The shift to Phase 3 - the continuation of remote learning for many, and the part-time, voluntary return to in-class instruction for some - is on-track to start on Monday, June 1.
- For families who make the choice to send their kids back for the partial return, the goal will be to provide instruction at a 50% level for kids in K-5, and at a 20% level for those in grades 6-12.
- Students who are already accessing schools 5 days a week and/or for full days (kids of essential workers, vulnerable students and those with diverse needs and abilities) will continue to have access at the current level of in-class instruction.
- As announced by the Premier today, the Provincial Health Officer has decided that it is now safe enough for us to plan for September at a phase 1 level: a full return to in-class instruction for K-12.

Included in today's news are rigorous new rules that will ensure the health and safety of our students, staff members and families - developed under the direction of the Provincial Health Officer and alongside WorkSafe BC. There will be reduced numbers of kids in classes, staggered lunch and drop off times, increased access to handwashing stations, additional mandates around cleaning and disinfecting schedules, and more.

For additional details on the provincial announcements made today, please read their full press release here: <https://news.gov.bc.ca/releases/2020PREM0026-000890>

What's next? **Principals will send out a survey today. They need your responses to that as soon as possible: it will enable them to calculate appropriate numbers and figure out what the exact schedule at your school will be.** Then, together, we will take the information you've provided, and the requirements and guidance shared today and set the final pieces of our New West plan in place. That will be submitted to the Ministry of Education for final approval on May 25th, with the voluntary return on track for the following week.

Again: it will be your choice as a parent to decide what the best option for your family will be. We know many of you will continue with remote learning. And we'll ensure that every child, no matter which path you choose, will continue to receive equitable opportunities to continue their learning.

And I want to thank you. Thank you for the patience you've shown and for the outstanding efforts to work collaboratively through a challenging time.

In continued appreciation,  
Karim Hachlaf  
Superintendent of Schools / CEO

## What to Expect for the Week Ahead:

### This week you can expect:



- ◇ weekly learning plans posted to Google Classroom and emailed to parents no later than Tuesday morning for the upcoming week
- ◇ teachers connecting remotely with students to check in with them, provide instruction and assign work for the week
- ◇ teachers providing ongoing feedback on work completed by students
- ◇ teachers reaching out by phone and email if your child is not regularly engaging in learning opportunities or completing assignments to the best of their ability. **This is a good opportunity to share with the teacher any challenges that your child is experiencing.**
- ◇ Library Book Return and Pick up on Thursday, May 21
- ◇ More information regarding our voluntary, part-time return to in-class instruction on June 1. This update relies heavily upon parents completing the survey sent home on Friday, May 15.

**If you have not already done so, please complete our Return to School Parent Survey by 3 p.m. on May 19!**

## Planning Ahead:

### Are You Moving Schools?

Planning is in progress for next year's school year. To assist us with our planning, please let us know if your child (ren) will be moving schools next year. Please contact the office by email ([queensborough@sd40.bc.ca](mailto:queensborough@sd40.bc.ca)) or by phone (604 517 6040).

You will be asked to complete a "Students Leaving School/District Declaration". This form can be found on the School District webpage:

<https://newwestschools.ca/wp-content/uploads/2020/01/Students-Not-Returning-Declaration-2020-2021.pdf>

This form is **NOT** required for students who are:

- applying for a program of choice.
- transitioning from elementary to middle school or middle to high school but will be attending their catchment school.



### New Registrations for the 2020-2021 School Year:

At the present time we are not accepting registrations at schools.

If you would like to register your child for the 2020-2021 school year beginning in September, please send an email with your name (parent name) and a contact phone number to the email address below:

[registrations@sd40.bc.ca](mailto:registrations@sd40.bc.ca)

You will be contacted within two school days with information about the process (required documents etc.) and to arrange an appointment at our **School Board Office (811 Ontario Street, New Westminster)** where you can complete your child's registration.

**Please Note:** Some of our schools are currently full. If your local school is full, we will find your child a spot at the nearest school with remaining capacity.

For our **Registration Documentation Checklist** please visit:

<https://newwestschools.ca/wp-content/uploads/2020/01/Registration-Checklist-2020-1.pdf>



# QMS School Learning Plan:

## QMS Learning Goal for 2019.2020:

We believe that all students can achieve at high levels with effort, perseverance, resilience and the right set of strategies. We will continue to develop these skills in our students by ensuring that our classroom assessment practices:



- provide specific and timely feedback to students (from teachers and peers)
- provide students with opportunities to learn, develop and assess their strategies
- give students multiple opportunities to show what they know

Additionally for the 2019.2020 school year, we are exploring ways in which:

- **meaningfully and easily understood feedback is provided to students and parents**
- **the school responds to and acts upon feedback received from students, parents and community partners**



## Remote Learning and Feedback:



### Parent and Student Feedback Needed:

Thank you to the 79 families who provided their feedback about their experiences with remote learning thus far. As remote learning will continue for many of our students in some form for the duration of the school year, be sure to complete the survey if you have not done so already. We have included the link to the survey in the email that includes this newsletter.

Learning at home does matter. School staff strives to balance academic learning expectations with family needs/ circumstances and social emotional wellness. Teachers are providing learning opportunities, providing meaningful feedback and continuing with assessment and evaluation. Our Learning Support Team is available to assist **all** students.

Students will receive report cards in June. Work completed throughout the school year **including** work completed remotely during term 3 will be used to determine final grades. Students are expected to complete learning tasks to the **best of their ability** and **submit them regularly to their teacher** for feedback. If your child is experiencing challenges engaging in remote learning opportunities, please reach out so that we can problem solve together.

Your feedback is needed so that we can best meet the needs of all of our learners. Again, if you have not already done so, please take the time to let us know what your experience has been these past weeks and let us know how we can improve the remote learning experience for both students and their families. Your input matters! We are in this together!

## Action Needed!

**Please respond by Tuesday, May 19**

**\*A separate survey regarding our partial return to in-class instruction was sent home on Friday, May 15. Be sure to complete this survey by 3 p.m. on Tuesday, May 19. This information will help us plan for those students who will be attending school on a part-time basis commencing Monday, June 1.**

## A Note from the Counsellor:

### A Message from our Counsellor:

Everyone benefits from feeling supported by their family and their community. Middle School children share a lot with each other and often turn to each other for support. This is age-appropriate. But, it is also important to ensure that young people have adult support. That adult might be a coach, a relative, a religious leader, a teacher, a counsellor or a parent. Encourage your child to build connections with the adults in his/her life. We know that one supportive adult can make a great deal of difference in the life of a child.

QMS Counselling support is available by:

- calling Ms. Schweers at **604 549 6655**
- or
- emailing [sschweers@sd40.bc.ca](mailto:sschweers@sd40.bc.ca).

Counselling from our wider community is available by:

- accessing [www.foundrybc.ca](http://www.foundrybc.ca) (for ages 12 – 24).
- Adults can access support for themselves at [www.bounceback.ca](http://www.bounceback.ca).

Ms. Shirle Schweers  
QMS Counsellor



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## QMS Events and Announcements:

### QMS Yearbook:

There have been questions about how we will distribute the 2020 Yearbook. The Yearbook will be shipped to the school in June. We will be distributing yearbooks to those who ordered them between **June 22 and June 26**. We will keep you updated on the plan.

We now have 8 “extra” books for sale and are developing a wait-list. If your child wants to purchase a Yearbook for \$25.00, make sure you add his/her name to the wait-list by emailing Ms. Schweers at:

[sschweers@sd40.bc.ca](mailto:sschweers@sd40.bc.ca)



### PRIDE Club Challenge:

We hear a lot about the value of Random Acts of Kindness. Did you know that when you do an act of kindness for someone else, you are actually being kind to yourself? There is a LOT of evidence about the science of doing good (<https://www.randomactsofkindness.org/the-science-of-kindness>) and how it benefits one’s physical health. So, when Dr. Bonnie Henry reminds us to “Be kind”, she is encouraging us to be kind to both ourselves and others.

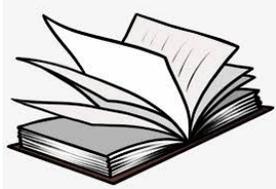
As we enter week 8 of the “COVID Lifestyle”, it is easy to feel like “enough already!” and lose patience with ourselves and others. So, your PRIDE Challenge this week is to remember that everyone is feeling a little “off-balance”. Practice patience on a daily basis. Practicing patience could be your Random Act of Kindness this week. Let your family know this is your goal and ask them if they would adopt this as a shared family goal for the week.



## QMS Events and Announcements cont'd:

### Library Book Exchange:

Our first physically distanced book exchange is scheduled for **Thursday, May 21.**



1. Students email Ms. Lisa Seddon with their book requests. Book requests must be made at least 24 hours prior to book pick up.
2. On Thursdays between 10 a.m. and 2 p.m. students can pick up requested books at the front of the school. Ms. Seddon will be present to supervise students. **It is very important that students maintain their distance from others and that they stay at the book pick up location.** This is not the time to visit lockers or other areas of the school.
3. A bin has been provided for student to return books. Books are to be returned on Thursdays between 10 a.m. and 2 p.m. Students with overdue items will need to return those before checking out new books.

A more detailed explanation of our remote learning Book Exchange has been included at the end of this newsletter.

### Grade 8 News:

COVID-19 and physical distancing measures have provided some interesting challenges around our usual planning of grade 8 year end events. We are currently rethinking our regularly planned events.



Our innovative and creative grade 8 team is working diligently on ways to safely recognize and celebrate our grade 8 students who will be leaving us at the end of June.

Stay tuned for more information...



## PAC News:

### PAC Meeting Dates for 2020-2021:

The QMS PAC meets the third Wednesday of most months, and meets at 6:30 p.m. in the school Library Learning Commons. All parents and guardians are welcome to attend. Mark your calendars with the meeting dates for the 2020-2021 school year:

Wednesday, <b>September 16</b>	6:30 p.m.	Library Learning Commons
Wednesday, <b>October 21</b>	6:30 p.m.	Library Learning Commons
Wednesday, <b>November 18</b>	6:30 p.m.	Library Learning Commons
Wednesday, <b>January 20</b>	6:30 p.m.	Library Learning Commons
Wednesday, <b>February 17</b>	6:30 p.m.	Library Learning Commons
Wednesday, <b>April 14</b>	6:30 p.m.	Library Learning Commons
Wednesday, <b>May 19</b>	6:30 p.m.	Library Learning Commons
Wednesday, <b>June 16</b>	6:30 p.m.	Library Learning Commons



## Please Reach Out for Support :

### Student Lunch Support:



Lunches are being provided for those students whose parents have indicated a need. Lunches are available Monday through Friday at NWSS. To learn more about lunches that are being provided, please visit the following link for an informative article published in the Record newspaper:

[https://www.newwestrecord.ca/news/new-west-school-lunch-program-helps-families-through-covid-19-pandemic-1.24121843?utm\\_source=dlvr.it&utm\\_medium=twitter](https://www.newwestrecord.ca/news/new-west-school-lunch-program-helps-families-through-covid-19-pandemic-1.24121843?utm_source=dlvr.it&utm_medium=twitter)

### Child Care for Essential Service Workers:

In partnership with Westminster Children's After School Society (WCAS), QMS is providing child care learning centre support for school-aged children of essential service workers.

If you are an essential worker seeking child care options for your school-aged child, please contact Lisa Nasato by phone (604 517 6042) or email ([lnasato@sd40.bc.ca](mailto:lnasato@sd40.bc.ca)).

For more information, please visit:

<https://newwestschools.ca/child-care-for-essential-service-workers/>



### Extra Support Blocks:

Ms. Carrington is available to help students online through 'Google Meet' at the times listed below. Everyone is welcome! EA Support blocks are also open to all students. Times for EA support have been shared with your child's teacher and posted to Google classrooms.

Please feel free to join the conversation by clicking through the appropriate link below. If this time doesn't work for you and you'd like to schedule another time, please email Ms. Carrington at [ccarrington@sd40.bc.ca](mailto:ccarrington@sd40.bc.ca). She's looking forward to seeing you soon!

**Gr. 8 Math** - Tuesdays 9:00 - 10:00  
<https://meet.google.com/neg-sowm-vej>

**Gr. 7 Math** - Tuesdays 11:00 - 12:00  
<https://meet.google.com/myk-jwii-kpj>

**Gr. 6 Math** - Tuesdays 1:00 - 2:00  
<https://meet.google.com/xyt-keqf-abe>

**Gr. 5 Math** - Tuesdays 10:00 - 11:00  
<https://meet.google.com/fzm-hsun-kpm>

**Gr. 8 LA** - Wednesdays, 11:00 - 12:00  
<https://meet.google.com/urn-jwfc-qbb>

**Gr. 7 LA** - Wednesdays, 10:00 - 11:00  
<https://meet.google.com/iov-kfeu-gim>

**Gr. 6 LA** - Wednesdays, 9:00 - 10:00  
<https://meet.google.com/yfd-dmwp-mvj>

**Gr. 5 LA** - Mondays, 10:00 - 11:00  
<https://meet.google.com/wdo-axiz-oct>



## Helpful Tips and Resources:

### G Suite (Google) password resets:

If students have forgotten their G Suite (Google) password, please contact our Teacher Librarian, Lisa Seddon, at [lseddon@sd40.bc.ca](mailto:lseddon@sd40.bc.ca).

Students can also go to <https://sites.google.com/sd40.bc.ca/qms-library/home> and find a form to request a password change.



### Temporary Loan of Chromebooks:

Please see the following link to an online application form to request the temporary loan of a SD40 issued Chromebook—for the singular use of supporting our students' learning while in-class instruction has been suspended due to the COVID-19 outbreak:

<https://newwestschools.ca/sd40-chromebook-application/>

Once applications have been processed and approved, you will be contacted with information regarding next steps.



### Counselling Support:

Our Counsellor, Shirle Schweers is available to provide or arrange social/emotional/learning support for your child.

**Ms. Schweers**

**Email:** [sschweers@sd40.bc.ca](mailto:sschweers@sd40.bc.ca)

**Phone:** (604) 549-6655

**Weekdays from 10:00 a.m. until 2:00 p.m.**

### Student Access to Schools for Essential items:

Students who need to pick up **essential** items (medication, glasses, etc.) from the school can contact Mr. Jaggernathsingh by email to arrange a time to come to the school.

[rjaggernathsingh@sd40.bc.ca](mailto:rjaggernathsingh@sd40.bc.ca)

Students and parent/guardians who have been outside of the country within the past 14 days or anyone who is showing signs of illness may not enter the building.



Thank you for your cooperation and help in keeping QMS safe for staff, students and their families.

### Child Care and Student Lunch Support:

Are you an Essential Service Worker and require child care for your school-aged child(ren)? We may be able to help.

Are you facing food security issues? We are offering student lunch support to our students in need.

If you find that your family is in need of support, please reach out. We may be able to assist!

Inquiries can be directed to:

**Lisa Nasato**

**Email:** [lnasato@sd40.bc.ca](mailto:lnasato@sd40.bc.ca)

**Phone:** (604) 517-6042

### COVID-19 Info Centre:

For resources, tools and updates to help your family and children through this challenging time, visit:

<https://newwestschools.ca/covid-19-info-centre/>

This site is updated regularly so be sure to check back often.



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## Final Report Cards

The following letter was emailed to all families on:

May 12, 2020

Thank you for your patience and support during the suspension of in-class instruction and our shift to remote learning. We know it hasn't been easy. In fact, it has been a challenge for all of us - navigating professional and personal needs to keep our families safe. But together, we are making it work. Now, guided by Ministry of Education directives, we are looking ahead to how we will provide valuable assessment and evaluation information to you about your student. Specifically, we want to share with you what to expect for our June reporting period.

The Ministry has required that all students receive a final grade for each course they are enrolled in and successfully complete at the end of the school year. Teachers will be determining final grades for students based on both the work completed before the suspension of in-class instruction and the assessment of learning that has, and will continue, to occur while in-class instruction is suspended, and learning continues remotely.

However, we completely understand that some students and families may be finding remote learning very challenging and may not be able to fully engage. If this is the case, please be assured that your child will not be penalized in any way. We will provide you with a report card that summarizes the work that was completed from September to March. When face-to-face instruction resumes, teachers will work on foundational skills to make sure that all students are ready to proceed with new learning at the next grade level.

Guiding Principles: (Ministry of Education)

*Teachers are expected to:*

- Prioritize learning opportunities for students that support essential skills and curricular competencies
- Determine, base on the prioritized learning opportunities, previous learning opportunities, and professional judgement, if **sufficient learning** has taken place
- Focus on literacy and numeracy across the curriculum
- Embed the Core Competencies and First Peoples Principles in learning opportunities
- Consider that some students will require unique approaches to instruction and assessment based on individual needs (academic and social emotional, access to technology and resources, and family circumstances)
- Continue to use effective feedback and assessment practices to support learning growth
- Complete a June report card

*Students are encouraged to:*

- Engage in remote learning to the best of their ability
- Connect with their teacher on a regular basis
- Complete and submit assigned work

### June Reporting: What Will it Look Like for my Child?

The Final Report Card will be published to the MyEducationBC Parent Portal the week of June 29. We will follow the Ministry of Education Reporting Policy and our regular District process. Report Cards will include:

#### **Summary of Student Learning:**

Teachers will provide information on your student's strengths and stretches in learning throughout the entire school year.



## Final Report Cards continued...

### **Core Competency Self-Assessment:**

Students in Kindergarten to Grade 9 are required to complete a Core Competency Self-Assessment. You will receive information on where to access this self-assessment (it might be an attachment to the report card, sent to you via email, a link to a portfolio submission or in Google classroom or Teams). Students will assess their abilities to communicate, think and interact personally and socially.

### **Final Grades and Comments:**

Teachers will provide information on your child's proficiency in learning in all curriculum areas:

- proficiency is measured in Kindergarten using: Approaching Expectations, Meeting Expectations, Exceeding Expectations
- proficiency is measured in Grades 1-3 using: Not Yet Meeting Expectations, Approaching Expectations, Meeting Expectations, Exceeding Expectations
- proficiency is measured in Grades 4-8 using letter grades: A, B, C+, C, C-, F

### **Inclusive Education Students and English Language Learners Receiving Additional Supports:**

- Learning Support Teachers will provide comments to reflect the learning that the student has done throughout the year and their progress in relation to their IEP or AIP goals

### **Reporting Considerations:**

- Term 2 marks and comments will form the foundation of the Final Report Card.
- Students who actively engage in remote learning and show evidence of essential skill development have the opportunity to improve their Term 2 grades.
- Students will be given every opportunity to engage in remote learning through the use of online tools, email, phone, paper-based packages, Google Classroom and Microsoft Teams.
- We will also be inviting students, on a voluntary basis, to come to schools on a partial schedule in the coming weeks
- Students who have experienced challenges with engaging with remote learning, e.g. family circumstances, illness, technology concerns, etc., will not be penalized. Teachers will use their professional judgement and the assessment of learning from September to March to prepare final grades and comments.

Communication is key to support our students in their learning. If you have any questions or concerns about your child's progress, please contact your teacher as soon as possible to determine a successful completion plan.

For more information, please refer to the Ministry of Education's Frequently Asked Questions:

[https://www2.gov.bc.ca/assets/gov/education/administration/childcare-to-grade-12/safe-caring-orderly/bc-ministry-of-education-questions-and-answers-continuity-of-learning-k-12-education\\_system.pdf](https://www2.gov.bc.ca/assets/gov/education/administration/childcare-to-grade-12/safe-caring-orderly/bc-ministry-of-education-questions-and-answers-continuity-of-learning-k-12-education_system.pdf)

Sincerely,  
Lisa Nasato  
Principal, QMS  
lnasato@sd40.bc.ca  
(604) 517-6042

## Student Guidelines for Remote Learning Participation:

### Student Guidelines for Remote Learning Participation

Welcome to our new remote learning environment! We are excited to be using a variety of online tools to support learning, specifically Microsoft Teams and Google Classroom. All classrooms have rules and procedures in place to make sure that everyone has safe, comfortable and productive learning experiences. Our online learning spaces are no exception.

#### Guiding Principles:

No matter what online environment you are working in, the following guiding principles are important to remember:

- ◇ **Our virtual classrooms are safe spaces:** disrespectful language and inappropriate behaviour are not allowed. All participants in a classroom, physical or virtual, have the right to learn in a respectful environment.
- ◇ **An online learning environment is not a social media site:** keep comments and conversations focused on the lesson and learning materials currently being discussed, or questions about previous learning.
- ◇ **District and School Codes of Conduct apply.**

#### Getting Ready to Participate in the Virtual Classroom:

- ◇ Be punctual. Your teacher will send you an invitation to join a meeting or lesson at a specific time.
- ◇ Make sure that your computer/device is functional, charged or connected to a charger, and that your computer speaker is on.
- ◇ Work in a room with no distractions. Turn off the TV, other computers, music or anything else that might distract you or your classmates.
- ◇ Put your cell phone away.
- ◇ Parents are welcome to join in any virtual meeting or activity.

#### Video Conferencing Expectations:

Both Microsoft Teams and Google Meet have video conferencing features. We see the value and importance of using video conferencing to connect with our students and support them in their learning. However, to ensure student safety and privacy, please adhere to these expectations:

- ◇ When you first enter the virtual meeting/classroom, please mute your mic and turn off your camera.
- ◇ Your teacher will give you instructions of how to use specific tools when you first begin the meeting.
- ◇ Your teacher will let you know if the camera may be used. If you are invited to use the camera, it is still your choice to have it on or off.
- ◇ Be aware of your surroundings if the camera may be used. What you wear or have in the background can be seen by others. Wear appropriate clothing for attending school. Consider blurring your background.
- ◇ Keep your mic muted. Only unmute when your teacher asks you to do so and mute yourself again immediately after speaking. This will prevent background noise.
- ◇ Do not enter a meeting and say 'hello'. The teacher can see who is joining the meeting and will acknowledge you.
- ◇ When wanting to speak or ask a question, do not simply click your audio un-mute button and start speaking. Instead, use the 'chat' feature of the Meeting.
  - ◇ If you wish to ask a question, type in '**Question?**' in the chat bar and click 'return'.
  - ◇ Your teacher will see that you have a question and will call on you as soon as possible.
  - ◇ Unmute yourself when your teacher asks you to, and mute again right after speaking.

#### Other Expectations:

- ◇ Your teacher will share their screen to show you online lessons or activities. Students should only share their screen if asked to do so by the teacher in order to look at an assignment and provide feedback.
- ◇ Do not record anything. All participants in a discussion or lesson will be automatically notified if the recording function is engaged. Recording or taking a picture of anything in the virtual classroom and sharing it with others, especially online, is a violation of the privacy of others and against the law.
- ◇ Do not invite other students or participants who were not initially invited by your teacher.
- ◇ You can use **automatic closed captioning**. This is a great option if your Wi-Fi and bandwidth are not strong and the sound regularly cuts out. You will still be able to read what is going on.

**If you have any other questions or concerns, please contact your teacher directly.**



## Digital Citizenship Resources for Parents:

### Digital Citizenship Resources for Parents

#### Be Internet Awesome

[https://beinternetawesome.withgoogle.com/en\\_us/families](https://beinternetawesome.withgoogle.com/en_us/families)

Digital Safety Resource by Google. The Be Internet Awesome Family Guide gives families the tools and resources to learn about online safety and citizenship at home.

Interland is an online game that makes learning about digital safety and citizenship interactive and fun.



#### Media Smarts (EN)

<http://mediasmarts.ca/parents>

#### Habito Medias (FR)

<http://habilomedias.ca/pour-parents>



CANADA'S CENTRE  
FOR DIGITAL AND  
MEDIA LITERACY

MediaSmarts has been developing digital and media literacy programs and resources for Canadian homes, schools and communities since 1996. They support teachers and parents with information and tools so they can help children and teens develop the critical thinking skills they need for interacting with the media they love.

#### Common Sense – Media

<https://www.commonsensemedia.org/>



Common Sense Media helps families make smart media choices. They have reviews for movies, games, apps, TV shows, websites, books, music etc. They also have a Parent Blog to help families understand and navigate the problems and possibilities of raising children in the digital age.

#### CyberWise

<http://www.cyberwise.org/>



Get wise about online safety. Learn about digital citizenship, Internet safety, security, privacy, sexting, cyberbullying, reputation management and more so *you* can help kids embrace technology safely and wisely.



## QMS Staff Contact Information:

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Admin		Randy Jaggernathsingh (VP) Lisa Nasato (Principal)	rjaggernathsingh@sd40.bc.ca lnasato@sd40.bc.ca	(604) 517-6048 (604) 517-6042

## Library Book Exchange is BACK!!!

Dear Families,

The staff at Queensborough Middle School recognize that daily reading is essential for building strong literacy skills and the habit of life-long learning. To facilitate daily reading, I am offering students the opportunity to check out books during this time of remote learning:

### Book Request Procedure

1. Go to <https://destiny.sd40.bc.ca/> and click on Queensborough Middle School. You will be redirected to your school's library catalogue.
2. Search for the books you'd like to check out.
3. Email your selections to your teacher-librarian at [lseddon@sd40.bc.ca](mailto:lseddon@sd40.bc.ca). Make sure to include:
  - ◇ student's name
  - ◇ title and call number of book

Students will be allowed to check out two books at a time. You may want to request two books and include a third title in your email. Students with current overdue items will be asked to return their books before checking out new items.

### Book Pick-up Procedure

Book requests will be available for pick up from **10:00 a.m. to 12:00 p.m. on Thursdays** at QMS. Books will be in bags labeled with the student's first name and last initial. I will be at this location to supervise pick up and will be staying a minimum of six feet from students. For safety considerations, I will be unable to fill impromptu book requests during pick up times.

### Book Return Procedure

Book return will start on **May 14th** to allow students to begin returning items checked out before Spring Break. Books may be returned to QMS during the following times:

- **Thursday, May 14** 10 a.m.-12:00 p.m.

I am asking that books be returned during these times only so that I can isolate them for the requisite time needed to kill the COVID 19 virus. Please do not touch books that have been placed in this bin.

### Key Dates:

- Start sending book request emails: **Wednesday, May 13**
- First book pick up date: **Thursday, May 21**

Book requests must be received a minimum of **24 hours** before the weekly pick up time. Requests received after that time will be available during the following week's pick up window.

Sincerely,  
Ms. Seddon  
Amazing QMS Teacher Librarian

