

# Queensborough Middle School

## FREQUENTLY ASKED QUESTIONS

(Often asked by new students or returning students)

### **Who are the administrators at QMS?**

Lisa Nasato is the Principal, [lnasato@sd40bc.ca](mailto:lnasato@sd40bc.ca)

Randy Jaggernathsingh is the Vice Principal, [rjaggernathsingh@sd40.bc.ca](mailto:rjaggernathsingh@sd40.bc.ca)

### **Who works in the school office?**

Ms. Johnson and Ms. Nornberg are the school secretaries. Sometimes when they are away there is a supply secretary.

### **Who are the custodians?**

Mr. Maala & Mr. Sangdee are the custodians.

### **What time does school start?**

School starts at 8:36 a.m. The welcoming bell rings at 8:31. You have 5 minutes to be in your classroom with the books and materials you need for class. The 2nd bell rings at 8:36 and if you aren't in class by then you have to go to the office for a late slip.

### **What do I do if I am late for school?**

If you arrive at school after the 2nd bell at 8:36 a.m. you must go to the office and ask for a late slip. Take the late slip to your class and give it to the teacher.

### **What do I do if I am going to be absent from school?**

Your parent or guardian must call the school to report your absence. The number is **(604) 517- 6040**. A message stating your name, your division or homeroom teacher and the reason for your absence should be given. The answering machine is available 24 hours a day.

### **What do I do if I have a doctor's appointment or have to leave school early?**

Your parent or guardian should phone the school office (**604 517-6040**) to let the school know what time you will need to leave. Or your parent or guardian may send a note. Give the note to your teacher. When it is time to leave, go to the office to check out.

### **What do I do if I get sick while I'm at school?**

Let your teacher know. The teacher will contact the office (either by phone or with a note) and then you may go to the office. If your parent needs to be called, the school secretary will arrange that. **\*Currently we are asking all students and staff to complete a wellness check at home before coming to school. Students and staff who are unwell must stay home.**

### **What is the student planner?**

It is a daily organizer where you will keep track of assignments, due dates, tests and other information. The planner also contains information about QMS policies, procedures, Code of Conduct, etc. Cost is \$10.00.

### **Will I have homework?**

Yes, you will sometimes have homework. You should write your homework assignments in your student planner. It is very important to stay organized.

### **Is there a dress code at QMS?**

You may wear almost anything you like at QMS if it is appropriate for a place of learning and not distracting to others. There are a few restrictions. Clothes with foul language or that advertise drugs, alcohol, or cigarettes are not permitted.

### **What if other kids are bothering me?**

If other kids are bothering you, just ignore them and move away, or politely ask them to stop and then move away. If they continue to bother you, let a staff member know, so that they can help. No one has the right to bother you at school. (Remember, if someone ignores you or asks you to stop when you are bothering them, be sure to stop bugging them!)

### **Can I bring my iPod or MP3 player to school? What about my cell phone?**

Personal electronic devices are allowed in classrooms under staff supervision only. Once the doors are open at 8:25 your electronic devices must be locked away in your locker. Any personal electronic devices which you have out in class without permission, or in the hallway, or outside during nutrition break or lunch will be taken by a staff member and returned to you at the end of the school day. If your device is taken away for a second time a parent or guardian will be asked to come to the school to pick it up. **Personal items are brought to school at your own risk.**

### **Does everyone get a locker?**

All students who have classrooms in the main building of the school will have a locker to keep their school supplies in. Make sure you record your lock combination privately and only tell your teacher. Don't use tape on the locker, only magnets to hang things up. You are responsible for keeping your own locker clean. You may purchase a lock for \$7.00 from the office.

Students who have classrooms in one of our portables will not have lockers. A space will be provided to hang backpacks and coats.

### **What if I forget my lock combination?**

Your teacher will record your locker combination. If you forget your locker combination, ask for help from your teacher.

### **Can I use the washroom at Lunch and Nutrition Break?**

Yes! Use it before you go outside or if it's necessary when you are already outside, come in **by yourself** through the front doors and go directly to the washroom.

### **Will there be recess during the day and what do I do on rainy days?**

There is a Nutrition Break every day from 10:10-10:25 a.m. This is the time to use the washroom, eat a nutritious snack and go outside for some fresh air and exercise. If, on the rare occasion that an indoor day is called, you stay in your classroom at recess. During an indoor lunch, you remain in your classroom.

\*Please note that students should dress for the weather. We go out 99% of the time, rain or shine.

**Queensborough Middle School**

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